

Marketing Research Tabulation Specialist - Part Time

Job Responsibilities

Job responsibilities involve programming, data cleaning, and tabulating data from marketing research studies using tabulation packages such as Wincross and SPSS. Efforts for many assigned tasks can be conducted on campus or at home. Some efforts will be completed at our Vienna, VA or Rockville, MD locations.

Requirements

Requires home computer with Microsoft Office. Previous marketing research and tabulation experience desirable. Compensation commensurate with experience. Marketing, Social Science, or other quantitative degree also desirable. Requires a desire to master telecommuting skills in a new millennium "virtual office" environment with little time in Centrac's physical office required.

Originally part of the Centrac family of marketing research companies, founded in 1971, Centrac DC is one of the country's Leading Marketing Research Companies. Our national client base includes a broad spectrum of Fortune 500 and other companies. We offer competitive compensation and benefits packages commensurate with experience. We offer flexible hours – with no nights or weekends.

Respond to:

e-mail resume to: DC@centracDC.com ****Strongly Preferred****

Fax resume to: 301-840-3859

Mail resume to: Elias Pfler
Centrac DC, LLC
15200 Shady Grove Road, Suite 350
Rockville, MD 20850-6227

Please note – when you name files for e-mail submissions, the filename must include: your name, the date, and the submission type (either “resume” or “cover letter”). Files not named in this fashion will not be opened.

Visit our web site at <http://www.centracDC.com>